ISYS 209
DEPARTMENTAL CREDIT BY EXAMINATION

REGISTRATION INFORMATION

Testing Services
1101 General Services Complex (GSC)
979-845-0532
testing.tamu.edu
testing@tamu.edu

Students wishing to take the departmental exam for ISYS 209 may register in person. The exam has two parts. Students pay a $50.00 charge for each part (payment by credit or debit card only).

- A student may only take each part of the exam one time.
- Students with BUAD classification are NOT allowed to take the examination.
- Students who have earned 90 or more credit hours are NOT allowed to take the examination.

Students MAY NOT substitute credit from the ISYS 209 Credit for Examination for ISYS 210 (NO EXCEPTIONS).

REGISTRATION – Seating is limited at each session. To ensure availability, students should register early. Students pay the entire $50 exam fee at registration.

EXAM DESCRIPTION – This exam has two parts: a multiple-choice exam and an application exam. The multiple-choice exam has 100 questions and the passing score is 75%. Students must pass the multiple-choice exam to become eligible for the application exam. Students must take the application exam within 30 days of passing the multiple-choice exam. The passing score on the application exam is 70% (Note: A student must earn at least 70% on the Excel problems AND at least 70% on the Access problems to earn an overall passing score for the application exam).
To prepare for the multiple-choice exam, students should review a copy of the ISYS 209 credit by examination textbook (Baltzan, *Business Driven Information Systems, 5th edition*, McGraw Hill, ISBN: 978-0073402987). For your convenience, a copy of the text is on reserve in the West Campus Library. To prepare for the application exam, students should practice using Microsoft Excel and Microsoft Access.

**SCORE REPORTING** – Scores from the multiple-choice exam will be available two working days after the exam. Scores from the application exam will be available within two weeks after the exam. Students must come to the DARS office to obtain results. DARS will not release exam scores over the phone; however, students may ask if they passed or not.

**IDENTIFICATION REQUIREMENTS** – On the day of the exam, students should report to General Services Complex (GSC) 1101 shortly before their scheduled exam session. For admission to the exam, students must provide one of the following forms of identification:

- Driver's license
- Texas A&M University student identification card
- Passport
- Texas Department of Public Safety (DPS) identification card
- Current alien resident's card

**CANCEL/CHANGE REGISTRATION** – If you cannot attend the exam session for which you registered, you must notify Data & Research Services (DARS) of your decision to cancel or change your appointment by noon on the business day prior to your scheduled exam time.

**FORFEITURE OF REGISTRATION FEE** – Students forfeit the entire $50 exam fee in all of the following situations:

- Students who do not provide proper identification for admission to the exam
- Students who show up late for their scheduled exam time and are not admitted to the exam
- Students who do not notify DARS by the cancel/change registration deadline

**EXAM DATES AND TIMES** Call for scheduling. If you mail or fax in the form, you still need to call in and confirm your time availability.